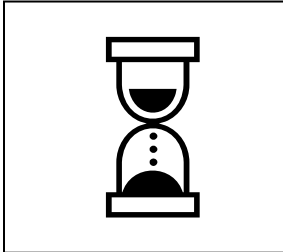




UNIVERSITY OF ZULULAND
QUALITY PROMOTION AND ASSURANCE
AUDIT PREPARATION PLAN : 2007-2008
SELF-EVALUATION REPORT
HEQC CRITERIA CLUSTERED FOR TASK TEAMS



AREA	CRITERIA	EXECUTIVE RESPONSIBILITY	TASK TEAMS Key persons (±5) to be identified to be included into the Task Teams	INFORMATION REQUIREMENTS & STRATEGIC DOCUMENTS
1. INSTITUTIONAL MISSION : LINKS BETWEEN PLANNING, RESOURCES ALLOCATION AND QUALITY MANAGEMENT				
Fitness of purpose of institutional vision, mission, goals and objectives in response to local, national and international context (including transformation issues)	1	Prof PT Sibaya	Mr S. Govindsamy Four Executive Deans Prof C Kistan Dr J. Boughey	<ol style="list-style-type: none"> 1. Institutional mission statement 2. Strategic Plan 3. Student access policy 4. Staff selection policy 5. Equity policy 6. Language policy 7. Financial policy 8. Human resources policy 9. Physical resource policy
Links between planning, resources allocation and quality management	2	Prof PT Sibaya	Mr S. Govindsamy Four Executive Deans Prof C Kistan Dr J. Boughey	<ol style="list-style-type: none"> 1. QA Policy (SP/IOP) and resource allocation iro <ul style="list-style-type: none"> • Teaching and learning • Research • Community outreach • Financial planning • Human resources • Physical resource • Academic support

AREA	CRITERIA	EXECUTIVE RESPONSIBILITY	TASK TEAMS Key persons (+ 5) to be identified to be included into the Task Teams	INFORMATION REQUIREMENTS & STRATEGIC DOCUMENTS
2. TEACHING AND LEARNING, RESEARCH AND COMMUNITY ENGAGEMENT				
2.1 TEACHING AND LEARNING				
2.1.1 GENERAL QUALITY RELATED ARRANGEMENTS FOR TEACHING AND LEARNING				
Management of the quality of teaching and learning	3	Prof GCV Buijs	Julian Vooght Prof Imenda	<ol style="list-style-type: none"> 1. Teaching and learning policy 2. Academic plan 3. Teaching and learning evaluation 4. Student access 5. staff selection 6. staff development 7. support programmes 8. management information systems
Academic Support Services	4	Prof GCV Buijs	Dr John Boughey	<ol style="list-style-type: none"> 1. Policy on Academic support 2. academic support structures 3. staff selection, appraisal and development 4. Financial resources 5. physical resources 6. Impact
Short Courses, exported and partnership programmes, programmes offered at tuition centres and satellite campuses	5	Prof GCV Buijs	Julian Vooght Mr E Doesab	<ol style="list-style-type: none"> 1. Programme development and approval 2. Information management 3. Interaction/partnerships with other academic institutions/ programmes (agreements for consortia or contractual agreement)

				4. QA arrangements
AREA	CRITERIA	EXECUTIVE RESPONSIBILITY	TASK TEAMS Key persons (± 5) to be identified to be included into the Task Teams	INFORMATION REQUIREMENTS & STRATEGIC DOCUMENTS
Certification	6.	Mr GS Maphisa		1, Certification Policy 2. Operating procedures 3. Policy on Learner record 4. QA Arrangements
2.1.2 QUALITY RELATED ARRANGEMENTS FOR PROGRAMME DEVELOPMENT, MANAGEMENT AND REVIEW; FOR ASSESSMENT AND SUCCESS				
Programme Management	7	Prof PT Sibaya		1.Programme planning, development, approval and management policy 2.Teaching & Learning policy 3.Community service policy
Programme design and approval	8	Prof PT Sibaya		1.Programme planning, development and approval 2. PQM 3. Financial resources 4. E-learning
Staffing	9	Prof PT Sibaya	Mr S. Govindsamy	1.Staff selection/recruitment 2.Staff development 3.Equity
Programme review	10	Prof PT Sibaya		1.Programme planning, development and approval policy 2.Staff development policy 3.Student Evaluation Policy 4.Student Access policy 5.Evaluation/Review of Programmes

AREA	CRITERIA	EXECUTIVE RESPONSIBILITY	TASK TEAMS Key persons (\pm 5) to be identified to be included into the Task Teams	INFORMATION REQUIREMENTS & STRATEGIC DOCUMENTS
2.1.3 STUDENT ASSESSMENT AND SUCCESS				
Management of assessment	11	Mr GS Maphisa		1.Assessment and the management of assessment 2.Staff development 3. Assessment Policy
Moderation system Explicitness, fairness and consistency of assessment practices. Security and documenting assess. Data	12 13	Mr GS Maphisa		1.Moderation Policy 2. Procedures: assessment and the management of assessment.
Recognition of prior learning (RPL)	14	Mr GS Maphisa		1. RPL policy 2. Student access policy 3. Student Support policy
2.1.4 RESEARCH				
General quality related arrangements for research (for all HEIs)	15	Prof MJ Hooper		1. Research development policy 2. Quality assurance of research
Quality related arrangements for research (in depth evaluation research intensive institutions)	16	Prof MJ Hooper		1. Research development policy 2. Quality assurance of research
Quality related arrangements for postgraduate education	17	Prof MJ Hooper		1. Admission 2. Management of P/G 3. Assessment 4. Supervision 5. Reviews 6. RPL

AREA	CRITERIA	EXECUTIVE RESPONSIBILITY	TASK TEAMS Key persons (\pm 5) to be identified to be included into the Task Teams	INFORMATION REQUIREMENTS & STRATEGIC DOCUMENTS
COMMUNITY ENGAGEMENT				
Community engagement	18	Prof MJ Hooper		1.Community engagement policy 2.Service learning policy 3.Quality assurance arrangements
BENCHMARKING, USER SURVEYS AND IMPACT STUDIES				
Benchmarking, user surveys and impact studies	19	Prof C Kistan	Chairs of five IA Task Teams	1.Benchmarking : internal, national and international 2.User surveys 3.Impact studies

Prof Chandru Kistan
 Director : QPA
 March 2007